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| Coat%20of%20Arms | **PUBLIC ACCOUNTS COMMITTEE** |
| **NATIONAL PARLIAMENT OF SOLOMON ISLANDS****P.O Box G 19 Honiara, Solomon Islands****Telephone: 28520/ 24323** |

**Sample Generic Submission Template**

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| --- | --- | --- | --- |
| **Organisation** |  | **Acts Operating under** |  |
| **Regulations**  |  |
| **Size of Organisation** | **Finance** |  |
|  |  **Revenue** |  |
|  |  **Expenditure** |  |
|  |  **Assets [for SOEs/Statutory Agencies]** |  |
|  |  **Liabilities [for SOEs/Statutory Agencies]** |  |
|  |  **Net Assets/(Deficit) [for SOEs/Statutory Agencies]** |  |
|  | **Number of staff** |  |
| **Subsidiaries**  |  |
| **Vision Statement** |  |
| **2016 Priority areas** |  |
| **Budgetary Analysis**  | **Recurrent Bids Submitted to Budget**(Total Value)  | **Recurrent Bids Cut from Budget**(Individual Votes) | **Impact of Cut Bids**(What will you NOT be able to do because of these cuts) | **Recurrent Bids Not Sought But Received**( Individual Votes) |
|  |  |  |  |
| **Budgetary Analysis**  | **Development Bids Submitted**(Total Value)  | **Development Bids Cut**(Individual Votes) | **2015 Development Bids Spent**(How much did you spend on Individual Votes) | **Reasons for Under-expenditure [if any]**( Individual Votes) |
|  |  |  |  |
| **Recommendations**(What issues do you think the PAC should include in its report to Parliament)  |  |
| **Final Comments** (Any other matters you wish to bring tio attention of Committee) |  |
| **Permanent Secretaries only** | **Please indicate ‘YES’ or ‘NO’ where appropriate** |
| Do you have in place in preparations for the Committee of Supply the briefing notes for your Ministers on the Ministry’s Budget Allocation? |  |
| Would you be able to provide and table the above documents as submissions during your appearance to the PAC hearing on your Budget? [IF YES, please attach] |  |