

This revised version of the 1988 principal Regulations incorporates amendments made under the following Legal Notices –

LEGAL NOTICE	COMMENCEMENT
36/90	1.4.1990
66/90	1.4.1990
34/92	1.4.1992
56/93	1.4.1993
30/95	1.4.1995
45/97	1.4.1997
49/00	1.4.2001
211/04	1.4.2005
215/04	1.4.2005
55/06	1.4.2006
162/07	1.4.2007
23/08	1.4.2008
45/09	1.4.2009 – Invalidated by High Court
23/10	1.4.2010 – Except increases in salaries [1.1.10]
21/2011	1.4.2011
17/2012	1.4.2012
30/2013	1.4.2013
27/2015	1.4.2015
14/2016	1.4.2016
25/2017	1.4.2017
33/2018	1.4.2018 - repealed
55/2018	1.4.2018
82/2019	1.4.2019
195/2020	1.4.2021
55/2021	1.4.2020

**MEMBERS OF PARLIAMENT (ENTITLEMENTS)
COMMISSION REGULATIONS 1988**

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CONSTITUTION OF THE SOLOMON ISLANDS (SCHEDULE TO LN 43 OF 1978)

MEMBERS OF PARLIAMENT (ENTITLEMENTS) COMMISSION REGULATIONS 1988

IN exercise of the powers conferred by section 69B (2) of the Constitution, the Members of Parliament (Entitlements) Commission makes the following regulations -

PART I – GENERAL

1. (1) These Regulations may be cited as the Members of Parliament (Entitlements) Commission Regulations. Short Title
- (2) In any case where a duty is imposed on any public officer the obligation laid on such officer shall be read subject to General Orders, Financial Instructions and any other administration binding upon him.
2. These Regulations come into force on 1st April 1988. Date of commencement
3. These Regulations shall only be amended in accordance with the provisions of the Constitution. Amendment to Regulation
4. The various terms used throughout these Regulations are as follows: Definitions

“Chairman of the Parliamentary Caucus” means a Member of Parliament who is appointed by the Prime Minister to perform the following functions in addition to those added by the Prime Minister from time to time: attend cabinet meetings at the Prime Minister’s request; alert the Prime Minister to any possible, significant delays in the implementation of matters agreed by the Cabinet; represent the Prime Minister on Committees of Cabinet as required, and perform the role of Government Whip when the House is in session.

“*dependent children*” includes children who are unmarried and wholly dependent and for whom the Member of Parliament has legal responsibility.

LN 27/2015

“*child*” includes any child for whom the Member has legal responsibility or has assumed social responsibility for medical treatment and education.

“*clerk*” means the Clerk to Parliament.

“*Leader of Official Opposition and of Independent Members*” means the leaders for whose appointment provision is made in section 66(1) and (2) respectively of the Constitution.

“*Member*” means any Member of Parliament and in its general use the Prime Minister, the Deputy Prime Minister, Ministers and Leader of the Official Opposition and the Independent groups.

“*Minister*” means any member of Parliament.

“*on duty*” means when traveling to and from and participating in a meeting of Parliament or of a Special Select or Standing Committee or on occasions at which a Member is representing the Government of Solomon Islands.

“*Prime Minister*” means any Member of Parliament elected and appointed to that office under the Constitution.

“*Parliament meetings*” means the whole duration of sitting of Parliament including weekends and public holiday. LN 27/2015

5. The Clerk shall maintain such accounting books and records of payments of salaries and allowance as an Accounting Officer of Government is required to keep under Government Financial Instructions Accounting Books and Records
6. Any forms required specifically for the operation of these Regulations shall be designed, amended or deleted Forms

from use by the Clerk in consultation with the Ministry of Finance.

PART II – PAYMENTS

7. (1) The salary and allowances of a Member shall become payable upon the date of election under section 33 of the National Parliament (Electoral Provisions) Act (Cap. 87). Salary and Allowances
LN 21/2011
LN 27/2015
- (2) The salary and any allowance associated with the ministerial position of a Member shall cease to be payable upon the dissolution of Parliament or upon his vacating seat, whichever shall be earlier.
- Provided that a caretaker Minister shall be entitled to claim his salary from the date of dissolution until the day prior to the formation of a new Government.
- (3) A Member sentenced by a court as specified in section 51(1) of the Constitution shall continue to be paid salary until –
- (a) the expiry of 30 days from the date the court delivers the sentence;
 - (b) if appeal is pending, the expiry of any extension granted by the Speaker or approved by Parliament; or
 - (c) the appeal is determined resulting in the Member's seat becoming vacant.
8. (1) The Clerk shall prepare salary authority forms in duplicate for submission to the Treasury. The reason for the application shall be stated and, where applicable, any relevant authority quoted. The receipt of the authority shall be acknowledged by returning the duplicate to the Clerk bearing the Member's file number. Salary Authority

- (2) Salary authorities shall show details of basic salary, allowances of all types and deductions for income tax, rent or other purposes.
- (3) Salary authorities shall be submitted-
 - (a) on first election;
 - (b) when changes are made in monthly payments of allowances or deduction or the method of payment;
 - (c) to stop payment.

- 9. (1) Salaries may be paid in one of three ways:

	Method of Payment
<ul style="list-style-type: none"> (a) direct to a bank account on the request of a member submitted on the appropriate form of authority; (b) by cash or cheque to the Member directly; (c) to a third party; provided that the Member has given a signed authority in writing authorizing a specifically named person to collect the payment. Such authority shall clearly state how long it shall remain in force. 	

- (2) Constituency Allowance is for the purpose of a Member touring his Constituency at least thrice a year and is not to be paid as part of basic salary but to be drawn in three equal installments not being less than three months apart. The rate is as specified in Appendix A7.

	LN 45/97 LN 55/2006 LN 162/2007 LN 36/99LN 30/95LN 59/2000 LN 84/2003 LN 162/2007 LN 23/10 LN30/2013
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- (3)(a) Subject to the condition laid down in paragraph (b), members shall be paid a financial allocation Members Discretionary Fund within their constituencies.

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|---------|---|--|
| (b)(i) | The maximum amount claimable by any one Member in any calendar year shall be five hundred thousand dollars as set out in Appendix A (11) which shall be paid bi-annually to the Member. | LN 27/2015
LN 14/2016 |
| (ii) | A Member is entitled to claim part of the financial allocation by applying in writing to the Clerk setting out the charitable purposes, which must not include financing home loan payments for any person and other information relevant to the allocation. | LN 14/2016 |
| 10.(1) | The levels of salaries and allowances for the Prime Minister, Deputy Prime Minister, Ministers, Leader of the Opposition and Independent Members, Deputy Speaker, Chairman of the Government Caucus, Chairman of the Standing Committee of the Parliament and Members are set out in Appendix A.1. | Levels of
Payment
LN. 55/2006
LN 27/2015 |
| (2) | A Minister, the Leader of the Opposition and the Leader of the Independent Group, whose appointment is revoked for reasons other than misconduct in office, as defined in the Leadership Code (Further Provisions) Act or the Constitution, shall be entitled to a relocation allowance equivalent to his net salary for one month. | Relocation
allowance
LN 34/92
LN 30/95
LN 45/97 |
| (3) | A Minister, the Leader of the Opposition and the Leader of the Independent Group who qualifies for such an allowance shall be allowed not less than fifteen days to vacate Government accommodation. | |
| (4) | A Member shall be entitled to \$200 a day meal allowance inclusive for weekends and public holidays when attending Parliament meeting. | Meal
allowance
LN 211/2004
LN 55/2006
LN 27/2015 |
| (5) | | Local
Subsistence
allowance |

A Member (other than a Minister) shall be entitled to \$300 a day local subsistence allowance inclusive for weekends and public holidays when attending a Parliament meeting.

LN 162/2007
LN 27/2015

11A(1) A Person who has been a Member for a period of at least six months shall be entitled to a terminal grant as specified in Appendix A, at the end of the life of Parliament. The Terminal Grant shall be paid immediately upon the death or resignation of a Member as the case may be.

Terminal Grant
LN 36/90
LN 59/2000
LN 30/2013

1(A) If a Member resigns or ceases to be a Member during but is re-elected in the same life of Parliament, the Member is not entitled to be paid terminal grant unless the Member was paid partial terminal grant under sub-regulation (3), in which case shall be paid the difference if entitled to full terminal grant.; and

(2) The terminal grant or a proportion thereof of a deceased Member shall be payable to the spouse and if there is no surviving spouse, then to the legal representative.

(3) A Member who has served for less than six months shall only be entitled to as many one-sixth of the full terminal grant for every full month of service.

(4) Any debt outstanding and owing to the Government shall be deducted from the terminal grant before any payments is made to a Member with the exception of those Members who have been medically certified to be wholly dependent and incapacitated.

LN 27/2015

11B(1) A Member shall become a contributor to the National Provident Fund from the date he is duly declared elected by the Returning Officer and confirmed by the Speaker, provided the Minister of Finance and Treasury has made a declaration under section 2 of the National Provident Fund Act making Members employees of the Government for the purposes of that Act. Provided that no such declaration shall be made in respect of the Prime Minister.

National
Provident Fund
Scheme
LN 36/90

(2) A Member who is already entitled to a life pension under regulations 11C(1) or 11D(2) as at 1st April 1990 shall not be a contributor to the National Provident Fund under paragraph (1) of this regulation.

11(C) A Member who had served in Parliament for an aggregate period of years specified in column 1 of the Table is entitled to a life pension at the per centum rate of the current annual basic salary of a Member as set out in column 2 of the Table below. This pension shall be paid fortnightly.

Pension Scheme
 LN 36/90
 LN 34/92
 LN 59/2000
 LN 84/2004
 LN 30/2013
 LN 27/2015
 LN 82/2019

Table

Period of years served in Parliament (Column 1)	Percentage of salary for life pension (Column 2)
Up to 4 years	25%
Up to 8 years	30%
Up to 12 years	40%
Up to 16 years	45%
Up to 20 years	50%
Up to 24 years	55%
Above 24 years	65%

11.D.(1) With the exception of a recipient who is medically certified to be wholly dependent on care provided by another person and incapacitated, the pension's payable as per the table in 11C shall be frozen if a recipient re-enters Parliament or is serving as a Minister or Prime Minister following the dissolution of Parliament pending a National Election.

LN 14/2016
 LN 25/2017

When the recipient ceases to be a member and reaches the age of 50 years such pension shall resume.

- (2) In calculating the number of years for pension entitlements under these Regulations, only parliamentary service commencing from 1970 and thereafter shall be taken into account.
 - (3) Where a Member of Parliament had died, his pension scheme shall be transferred to his surviving legal spouse until the spouse remarries. Pension of deceased Member to be transferred to surviving legal spouse
 - (4) In the circumstances that a member qualifies for pension both as a member or a Governor General, he or she is eligible to only one pension of his choice. LN 25/2017
 - (5) The Commission may review these pension rates. LN 25/2017
12. Any Member of Parliament duly approved to travel overseas on official trip including spouse is eligible to apply for Travel Insurance and Life Insurance with any reasonable Insurance firm in Honiara to be administered by the Clerk to Parliament. Insurance Scheme
13. (1) Where a Member dies whilst being a Member of Parliament a sum of \$150,000 for death benefit including all benefits owing to the widow or widower under the Regulations, shall be paid to the widow or widower or to the legal personal representative of the deceased Member. Death or Injury
LN 30/95
LN 59/2000
LN 84/2004
LN 23/10
LN 27/2015
LN 195/2020
- Where a Member sustains bodily injuries (not resulting in death) from an accident arising out of and in the course of his official duties, the Member shall be entitled to compensation for such bodily injuries in accordance with the Workmen's Compensation Act.
- (2)

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| 14. | The Clerk shall ascertain that all debts to Government are settled by obtaining a certificate to that effect from all Ministries. | Debt |
| 15. (1) | The Prime Minister shall receive an annual hospitality allowance of an amount voted by Parliament. | Hospitality allowance
LN 215/2004 |
| (2) | Ministers, the Leader of the Opposition or the Leader of Independent Group will obtain funds for official hospitality from a vote provided for the purpose and controlled by the Prime Minister. | |
| 16. (1) | A Member elected to Parliament shall receive an appointment grant at the rate prescribed in Appendix A2. Any Minister, Leader of the Opposition, Leader of the Independent Group, Deputy Speaker, Chairman of the Government Caucus and Chairman of the Standing Committees of the Parliament shall receive a further grant at the rate prescribed in Appendix A2 on his or her appointment. | Appointment Grant
LN 215/2004
LN 27/2015 |
| (2) | The appointment grant under sub-regulation (1) is payable only once during the life of Parliament. | |
| (3) | No additional appointment grant shall be paid if – | |
| (a) | a Member resigns or ceases to be a Member and is again re-elected into the same life of Parliament; | |
| (b) | a Member resigns or is removed from an office in sub-regulation (1) and is re-appointment to that office or another office. | |
| 17 (1) | A Member is entitled to a maximum \$10,000 education grant a year for the education of his or her children in schools within Solomon Islands. The education grant shall be paid directly to the member of Parliament. | Education Grant |

PART III – TRAVELLING IMPRESTS

18. (1) An imprest is a sum of money issued to a Member to make payments directly for specified expenditure vote for which vouchers cannot be presented conveniently to a sub-accountant in the usual way. Use of Imprest
- (2) An imprest may be granted to any Member of Parliament when touring locally or overseas on approved government business for travel and transport costs, accommodation and other incidental costs in accordance with Appendix A.
- (3) Imprests are the personal responsibility of the Member in whose name they are issued. Imprest holders are not relieved of their responsibility until the imprest has been retired in full and found to be correct.
19. The Clerk shall be responsible for calculating the amount of any imprest and for ensuring that the necessary documents are provided to retire the imprest correctly. Responsibility of Clerk
20. An imprest warrant shall be prepared on the appropriate form and shall be – Imprest Warrant LN 36/90
- (a) authorized by the Secretary to the Prime Minister in respect of an imprest issued to a Minister;
- (b) authorized by the Clerk in respect of an imprest issued to other Members including the Leader of the Opposition, Leader of the Independent Group, Deputy Speaker, Chairman of the Government Caucus and Chairman of the Standing Committees of the Parliament. LN 27/2015
21. A Member issued with an imprest shall submit no more than three days after returning to Honiara all reasonably available bills, receipts and other documentation required to support the expenditure incurred under the imprest together with any cash balance to the respective Authority under regulation 20. Retirement of Imprest LN 36/90

22. The following items may be charged to a traveling imprest –

Charges Imprest
LN 36/90

- (a) hotel bills for business class accommodation and food and standard service charge percentage on such items, including official communication charges, laundry and dry cleaning;
- (b) travel expenses such as airport charges, transport to and from airport or other duty journeys;
- (c) the cost of a chauffeur-driven hire car for Ministers when representing Solomon Islands at conferences where the host country does not provide transport; provided that such transport shall be used only on duty or for traveling to and from official functions connected with the visit;
- (d) any hospitality allowances provided under regulation 55;
- (e) any non-accountable allowances approved under regulation 58.

23. Alcoholic beverages, soft drinks and cigarettes shall not be charged to a traveling imprest, except alcoholic beverages and soft drink charges incurred under regulation 55(3).

PART IV – ADVANCES AND LOANS

24. The Minister of Finance may authorize the issue of guarantees of loans to Members in the circumstances described in the following regulations. Application for such loans shall be made to the Clerk in the first instance, and in the case of Ministers should bear the recommendation of the Prime Minister.

Application

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| 25. | An advance of salary and allowances not exceeding one month's gross pay may be made by the Clerk in consultation with the Treasury - | Advances of Salary |
| | (a) in case of serious illness or unforeseen domestic calamity or other circumstances which the Member could not have foreseen and for which he could not have made prior provision or; | |
| | (b) when the Member will be traveling at the time payment is due and will require funds to use during his travel period in which case the sum advanced shall be in the next amount payable after standard deduction for tax, rent, advances, or other purposes have been made. | |
| 26. (1) | An advance of salary made in the circumstances described in paragraph (a) of regulation 25 shall be repaid over a period not exceeding three months starting when the advance is made. | |
| | (2) An advance of salary made in the circumstances described in paragraph (b) of regulation 25 shall be payable from the salary due for the month in which the advance is made. | Repayment |
| 27. | If funds are available, the Permanent Secretary, Ministry of Finance may issue a guarantee to a bank in support of a Member's application for a bank loan. The Member shall make the necessary arrangements with the bank and complete the application in Form TY84/1 set out in Appendix C. Each application for a loan shall be supported by a pro-forma invoice, receipted insurance cover note and works valuation certificate in case of a second-hand item, where necessary. | Guarantee of Loans |
| 28. (1) | The sum guaranteed by the Government shall not exceed \$100,000. The period of the guarantee shall exceed the prescribed life of the current Parliament and full | Limits and Purposes of Guarantees |

repayment must be made either before the dissolution of Parliament or, if the Member shall cease to hold office, on demand. LN 36/90

- (2) Where the official duties of the Prime Minister, a Minister, the Leader of the Opposition, Leader of the Independent Group, Deputy Speaker, Chairman of Government Caucus, Chairman of the Standing Committees of the Parliament or a Honiara Member obliges him to live in Honiara he is entitled to be given a Government guarantee, not exceeding \$200,000 to purchase his own house in Honiara. As a condition of the guarantee, the Government shall have the first charge over the house and such guarantee shall not expire on the dissolution of Parliament but shall remain in force while Government continues to hold the first charge. LN 27/2015

Provided that no such Government guarantee shall be given to any person who, or whose spouse, owns a private house in Honiara.

29. On acceptance of the application by the Minister of Finance and after the completion of an agreement between the Member and the Government, the Permanent Secretary, Ministry of Finance, shall issue a recommendation to such bank as the Member may require recommending that the said bank may make the loan. It shall then be the responsibility of the Member to make all further arrangements with the bank and meet all such conditions as the bank may require. Loan Agreement
30. When a member dies or vacates his seat in Parliament the amount outstanding on an advance or guaranteed loan may be recovered from any pay, terminal grants, pensions or ex-gratia payments for which the Member or his legal personal representative are eligible and any additional sum due shall be recoverable from any collateral or security held by the Member of his estate. Abnormal repayment

31. In the event that any Member should decline to hand over any balance remaining to be paid to Government, the Clerk shall take the following actions:

Government
Dues
LN 27/2015

- (a) The Clerk shall issue a fourteen (14) days' notice to the Member reminding him of the government dues;
- (b) If there is no response from the Member after the fourteen (14) days' notice, the Clerk shall issue a further (14) days' notice and direct the Member to pay the dues within that 14 days and inform of the next course of action to be taken;
- (c) If a Member fails to comply with (b) above, the Clerk shall recover the Member's outstanding dues from his pension scheme in accordance with the Financial Instructions and Labour Act and shall inform the Accountant General, Treasury and Auditor General of such action.

PART V – ACCOMMODATION

32. The Prime Minister shall occupy (without payment of rent or tax on the private benefit thereof) the official residence of the Prime Minister and shall be provided with two drivers and such domestic staff as the Secretary to the Public Service of the Ministry of Public Service may consider reasonable together with full furnishings and equipment for the house and upkeep of such house shall be a charge on public funds.

Prime Minister

33. (1) A Member of Parliament is entitled to accommodation to a maximum cost of \$20,000 per month.

Accommodation of
Members.
LN 56/93
LN 59/2000
LN 215/2004
LN 27/2015
LN 14/2016

(2) A Member of Parliament is entitled to:

- LN 195/2020
LN 55/2021
- a) A domestic employee, a gardener, and a driver at a rate of pay approved by the Permanent Secretary of the Ministry responsible for public services; and
 - b) The supply of:
 - i) Water at a maximum rate of \$2,000 per month and
 - ii) Four 45 kilogram bottles of gas per annum, and
 - iii) electricity at a maximum rate of \$8,000 per month; and
 - c) The supply of:
 - i) Phone credits for a prepaid mobile phone at a maximum rate of \$3,000 per month except the Prime Minister who is entitled to a maximum rate of \$3,500 per month; and
 - ii) A telephone installed and maintained at the Members accommodation.

The costs of the following are to be paid out of public funds:

- a) employees employed under sub regulation (2)(a);
- b) supply of water, gas and electricity under sub regulation (2)(b);
- c) phone credits and telephone expenses under sub regulation (2)(c).”

35. While touring on Government business a Minister, the Leader of Opposition, Leader of the Independent Group, Deputy Speaker, Chairman of the Government Caucus, Chairman of the Standing Committees of the Parliament or a Member may either be accommodated at a hotel resthouse and his accommodation and all reasonable meals expenses will be paid for and a touring allowance of \$300.00 per day will be payable in addition.

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| 36. | All accounts for accommodation and meals will be sent to the Clerk for payment. | Accounting for Accommodation |
| 37. | Accommodation outside Honiara will be provided free of charge on the same terms and conditions as for touring on duty for Members traveling to or from meetings of Parliament or of Special Select or Standing Committees. | Accommodation while traveling to or from meetings |
| 38. | Accommodation will be provided only for unavoidable stopovers where transport is not immediately available to complete the journey. | Accommodation during stopovers |
| 39. | In all cases the Provincial Secretary of the Province concerned will certify on the account that the charges were incurred because of unavoidable delays in transport. | Authority to certify other costs |

PART VI – TRAVEL

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| 40. | Two official vehicles will be provided for the Prime Minister’s use, with drivers and running costs being met from public funds. | Prime Minister |
| 41. (1) | The Prime Minister, Ministers, Leader of the Opposition, Leader of the Independent Group, the Deputy Speaker, Chairman of the Parliamentary Caucus and Chairman of the Standing Committees of the Parliament will be provided with Government funded trips for himself, his legal spouse and children as follows: | Ministers, Leader of the Opposition and Independent Group, Deputy Speaker, Chairman of the Government Caucus and Chairman of the Standing Committees of the Parliament |
| (a) | from his or her place of domicile or the central point of his or her Constituency to Honiara, on first appointment; | LN 30/95
LN 215/2004 |
| (b) | four return trips in each calendar year between Honiara and any place designated by him or her within the constituency or spouse’s place of domicile, or any other place in Solomon Islands; | LN 55/2006
LN 23/2010
LN 27/2015 |

- (c) from Honiara to his or her place of domicile or the central point in his or her constituency, on relinquishing appointment.
- (1 A) A Government funded trip provided in sub-regulation (1) (b) and not used by 31st December each year is extinguished and not accumulated into the following year.
- (2) The Ministers, Leader of the Opposition, Leader of the Independent Group, Deputy Speaker, Chairman of the Standing Committees of the Parliament shall be provided with a vehicle for the discharge of their official duties. LN 59/2000
- (3) The Permanent Secretary for the Ministry of Public Service shall make appointments of drivers upon the recommendations of the Ministers, Leader of the Opposition, Leader of the Independent Group, Deputy Speaker, Chairman of the Parliamentary Caucus and Chairman of the Standing Committees of the Parliament. LN 215/2004
LN 45/97
LN 55/2006
LN 25/2015
- (4) Any Members of Parliament allocated with a Government vehicle is entitled to be given the option to purchase the vehicle at the end of the life of Parliament in consultation with the Office of the Prime Minister and Cabinet, the Ministry of Finance and the Ministry of Infrastructure and Development. Once approval for the purchase is granted, payment must be made to the Government through the Ministry of Finance within fifteen days. Upon failure to purchase the vehicle, the Ministry of Infrastructure and Development shall have the right to retrieve the vehicle to the Transport Pool.
- (5) Members of Parliament are entitled to purchase their own vehicle for private use through guarantee of loan by the Government as authorized by the Minister of Finance in Regulations 24 to 31 and such vehicle shall be exempted from the Duty and Goods Sales Tax. Each Member is restricted to purchase one vehicle under this scheme whilst he or she is still a member of Parliament. Vehicle Purchase Scheme

- (6) The Government is only responsible for vehicle damages incurred during the course of official duties and only when driven by the driver designated under paragraph (3).

- (7) In the event of a government vehicle not being provided, a transport allowance of \$15,000 per month shall be paid to Ministers, the Leader of the Opposition, Leader of the Independent Group, Deputy Speaker, Chairman of the Parliamentary Caucus and Chairman of the Standing Committees of the Parliament.

LN 55/2006
LN 23/10
LN 27/2015
LN 14/2016

- (8) Members of Parliament specified in sub-regulation (2) are entitled to hold and garage government vehicles and shall be paid a fuel \$4,500 per month.

LN 55/2006
LN 162/2007
LN 23/10
LN 30/2013

42. (1) A government funded trip will be provided for all other Members of Parliament from their place of domicile or the central point in their constituency to Honiara and return on all sittings of Parliament and the meetings of Special Select or Standing Committees. Free transport shall be similarly provided for their wives and children twice during any one calendar year. A Member for a constituency in Honiara shall not be precluded from traveling under this Regulation.

Ordinary
Members

- (2) When the sittings of Parliament and the meetings of a Special Select or Standing Committee Commences-
- (a) a Member of a constituency outside Honiara who is present in Honiara is only entitled to claim the monetary value of leg of the return trip from the constituency to Honiara; and
- (b) a Member of constituency outside of Honiara who is not present in Honiara is only entitled for a refund of the

LN 215/2004

return trip to Honiara upon production receipt of transport costs.

(3)

The Clerk to Parliament shall arrange for internal transport in Honiara for a Member during the meeting of Parliament or of any Special Select or Standing Committee.

43. During a period of Parliament meeting, a Member may be granted a leave of absence on compassionate grounds if the Member's spouse, child, grandchild, parent or blood brother or sister or the spouse's parent or blood brother or sister is seriously ill or dies on application following recommendation by the Speaker to the Clerk. Reasonable travel costs of the Member and the spouse and any children under the age of 18 years within Solomon Islands shall be paid. Compassionate Leave
44. All Members including the Prime Minister, Ministers, Leader of the Opposition, Leader of the Independent Group, Deputy Speaker, Chairman of the Government Caucus and Chairman of the Standing Committees of the Parliament are personally responsible for the payment of fares when traveling on constituency business. Travel for constituency purposes
LN 215/2004
LN 27/2015
45. Free passage by air or sea for the Prime Minister, Ministers, Leader of the Opposition, Leader of the Independent Group, Deputy Speaker, Chairman of the Parliamentary Caucus and Chairman of the Standing Committees of the Parliament is restricted to official duty only subject to prior approval of the Prime Minister. Prime Minister, Ministers, Leader of the Opposition, Leader of the Independent Group, Deputy Speaker, Chairman of the Government Caucus and the Chairman of the Standing Committees of the Parliament on duty
LN 27/2015
46. (1) The Secretary to the Prime Minister must be advised of any official duty tours by any Minister, Leader of the Opposition, Leader of the Independent Group, Deputy Speaker, Chairman of the Parliamentary Caucus and Chairman of the Standing Committees of the Parliament

before they are undertaken, or the full cost of the tour will be the responsibility of the Minister concerned as the case may be.

- (2) Duty tours by Special Select or Standing Committees will be organized by the Permanent Secretary of the Ministry concerned and paid for from the vote of the Ministry. If the terms of reference of a Committee do not relate to any particular Ministry, the expenses of the Committee will be met by public funds.
- (3) Chartering of boats or aircrafts will not be permitted without the prior approval of the Permanent Secretary of the Ministry concerned or the Secretary to the Prime Minister who will satisfy him or herself that no regular scheduled transport is available to the area concerned. Where scheduled services are available, tours would be organized to fit in with these services. Travel arrangement for touring on duty
LN 45/97
LN 215/2004
47. (1) The Clerk will arrange all travel to Honiara. The Clerk will advise the Provincial Secretary of the Province concerned of all travel arrangements within a Province. Travel Arrangement to and from meetings
- (2) Members will not be permitted to charter boats or aircraft.
48. (1) When a Member or a member of his family fails without good reason to take up bookings on an aircraft he or she will be required to refund to the Government the whole of the fare not used. Refund of fares
- (2) Any Member who charters a ship or aircraft without the requisite approval set out in these Regulations will be personally responsible for the payment of the cost of the charter.
49. (1) Where the Prime Minister's spouse has to accompany the Prime Minister for any official overseas visit- Prime Minister's Spouse's Travel
LN 55/2006

- the spouse is entitled to first class travel; LN 27/2015
- (a) the Prime Minister is entitled to double subsistence allowance (overseas) on the respective rate in Appendix A; and

- (b) when the spouse travels overseas with the Prime Minister for the first time after being elected (other than re-elected in the same term of Parliament), the Prime Minister is entitled overseas clothing allowance at the rate specified in Appendix A3, in addition to the allowance paid under paragraph (b).

- (1 A) The allowance under sub-regulation (1)(c) or sub-regulation 3 (b) shall be claimed once only during the life of Parliament whether or not the allowance was paid with or without the accompany.

- (2) All visits by Ministers or the Leader of the Opposition, the Leader of the Independent Group or Members overseas must be recommended by the Prime Minister who may authorize that any such person may be accompanied by his or her spouse. Overseas Visits

- (3) A Member who is authorized to be accompanied by the spouse under sub-regulation (2) is entitled to be paid –
- (a) a double subsistence allowance (overseas) on the respective rate in Appendix A; and

- (b) when the spouse travels with the Member for the first time after being elected (other than re-elected in the same term of Parliament), and overseas clothing allowance at the rate specified in Appendix A3, in addition to the allowance paid under Paragraph (b). LN 27/2015

- 50. (1) All overseas visits will be arranged by the Clerk when Members only are involved. When a Government Officer Travel costs LN 36/90

is traveling with Members he or she will be responsible for all travel arrangements and for the control of funds concerned with the visit.

- (2) Ministers and Members of Parliament are entitled to travel business class.
- (3) Where a Member is required as part of his duty to go on an overseas trip funded by an International Organisation which provides for an economy class air ticket, the Government shall meet the extra costs required in converting the ticket from economy to first class.
- (4) All Members are accorded VIP status and are entitled access to the VIP Lounge and other facilities at Henderson International Airport when departing overseas and arriving from overseas.

- 51. A Member who is required to travel overseas on duty is eligible to receive a subsistence allowance as specified in Appendix A8. Subsistence allowance

- 52. (1) Subsistence allowance is intended to cover, for a complete period of twenty-four hours, three meals a day, plus service charges, taxes, and incidental expenses at the place of accommodation, including official communication charges. Other incidental expenses such as taxis or airport taxes must be claimed separately. Charges
LN 36/90
LN 34/92

- (2) Subsistence allowance is payable for a complete period of twenty-four hours only; provided that broken periods of twenty-four hours which include a night, or from midnight to 6:00 am may be claimed a full rate.

- (3) Where a Member is a guest of a host Government, Administration, Agency, or Organisation and is not required to meet his accommodation and meal charges, the Member is entitled to claim half of the subsistence allowance applicable to the Member in Appendix A8. LN 162/2007
LN 55/2006

- | | | |
|---------|---|----------------------------------|
| 53. | All living expenses of a Member of Parliament whilst on official duty overseas shall be met from imprest funds provided for the trip. | Standard rates |
| 54. (1) | Where a Member attends an international conference where there are a significant number of Governments represented, the Prime Minister may authorize that he be accommodated in higher standard than the standard rate would allow. | Conference Rates |
| (2) | In such circumstances the Prime Minister will authorize a conference rate equal to a full hotel charge for accommodation, breakfast, service and taxes plus half the standard rate of subsistence allowance prescribed. | |
| (3) | In these circumstances no further allowance for incidental expenses or hospitality will be paid. | |
| 55. (1) | Where the Prime Minister considers that the Government may be under an obligation to provide or return hospitality at an overseas conference, he or she may authorize an allocation of funds to a Member for this purpose. | Hospitality overseas
LN 36/90 |
| (2) | Expenditure will be confined to a specific amount for an organized function of a number of identified persons and may not be incurred on casual drinks or meals with chance friends or local acquaintances which are for the Member's personal account. | |
| (3) | A Member may incur reasonable expenditure when attending an overseas conference or meeting in cases where he or she needs to lobby for support or have some informal discussions in an informal setting with other delegates. | |
| (4) | The expenditure in paragraph (1), (2) and (3) must be justified by the production of receipted bills and any cash balance should be refunded. | |

56.	Where the itinerary of a visit is changed which results in a reduction of the number of days of the journey, an appropriate refund of any allowances advanced will be made on the Member's return to Solomon Islands.	Refunds
57. (1)	Where it is necessary to spend a period in transit and meals and accommodation are included with passage costs, no allowance is payable.	Allowances in transit
(2)	Where the period in transit includes an overnight stop and meals and accommodation are provided at the expense of the carrier an allowance of one-fifth of the standard rate for the place of stop-over will be payable to cover the incidental expenses.	
(3)	Where a Member is detained overnight in transit and the charges for accommodation and meals are not provided at the expense of the carrier, he or she will be eligible to claim subsistence allowance at the rate applicable to the place in which he or she is detained.	
58.	A member is entitled to clothing allowance at the rate set out in Appendix A3 for the term of a life of Parliament payable when the electoral Commission publishes in the Gazette, under section 107(1)(b) of the Electoral Act 2018, the notice declaring the member to be the elected candidate; and	Clothing Allowance LN 195/20
58A	The Clerk shall take out travel insurance for a Member who is on official overseas visit, including the accompanying spouse authorised under regulation 49.	Travel insurance LN 23/10

PART VII – MEDICAL ENTITLEMENTS

59. Definitions

In this Part:

“*Committee of the specialists of the Ministry*” means a committee of specialists employed by the Ministry who are responsible for recommending that persons requiring essential medical treatment that is not available in Solomon Islands be referred to hospitals or other medical facilities overseas”;

Medical Entitlements
LN 195/2020

“*Committee of specialists of the agent*” means the committee of specialists engaged by a health and medical agent to assess an entitled person’s medical condition and their need for medical treatment;

“*Contribution*” means the amount of money payable to a health and medical treatment;

“*Entitled person*” means a Member, the Member’s legal spouse, or a dependent child of the Member;

“*Essential medical treatment*” means medical treatment which, if not administered, would result in a medical emergency or death;

“*Health and medical agent*” means an insurer or other person with whom a health and medical arrangement is made under regulation 61;

“*Health and medical arrangement*” means an arrangement in writing to cover the costs of health and medical services provided to entitled persons in accordance with the arrangement in return for the payment of a contribution;

“Health and medical services”:

(a) means :

(i) examination, care, medication or other treatment, surgery or other procedure for the purpose of diagnosing or treating a health problem or disorder or giving remedial care during treatment; or

(ii) provision of information about health and a healthy lifestyle or the care and management of specific medical conditions; and

(b) does not include services excluded by the health and medical arrangement;

“Legal spouse”, of a member, means:

(a) the person to whom the Member is married in accordance with the Births, Marriages and Deaths Act (Cap. 169); or

(b) the person to whom the Member is married in accordance with the Islanders’ Marriage Act (Cap.171) and their marriage has been registered under that Act;

“Ministry” means the Ministry responsible for health and medical services;

“Specialist” has the same meaning of “Specialist” under section 2 of the Medical and Dental Practitioners Act (Cap.102).

60. Entitlement to receive medical services

An entitled person is entitled to the following:

- (a) health and medical services from the National referral Hospital or any other government medical facility in Solomon Islands;
- (b) payment of the contribution to cover the costs of health and medical services provided to the

Medical
appliances
LN 36/90
LN 27/2015
LN 195/2020

- entitled person under a health and medical services arrangement;
- (c) payment of the amount by which the sum of the following costs exceeds the value of one quarter of the Member's monthly salary;
 - i. any health and medical services received by the entitled person overseas on the referral under regulation 62 of the committee of specialists of the Ministry that are not covered by a health and medical arrangement;
 - ii. payment of the cost of travel for receiving health and medical services of the entitled person referred to in subparagraph (i) that is not covered by the health and medical arrangement;
- (d) reimbursement of the costs of health and medical services provided to the entitled person in Solomon Islands by a private medical practitioner or private health clinic or other facility that are not covered by a health and medical arrangement.

61. **Commission may enter health and medical arrangement**

- (1) The Commission may enter into an arrangement with a health and medical agent under which the agent covers the costs of health and medical services provided to entitled persons under the arrangement in return for the payment of a contribution.
- (2) The arrangement may include provision for the payment of the costs of:
 - (a) travel for receiving health and medical services; and
 - (b) accommodation while receiving health and medical services.

62. **Manner in which referrals are made**

Referral of an entitled person to receive health and medical services overseas is made by the committee of specialists of the Ministry on the grounds that:

Medical treatment outside Solomon Islands LN 195/20

- a) it is essential for the restoration or maintenance of the entitled person's health; and
- b) the entitled person's health problem or disorder is treatable; and
- c) the expertise, equipment or treatment required are not available in Solomon Islands; and
- d) the medical services are of the highest quality and at the most competitive cost.

63. **Medical emergencies overseas**

- (1) The entitlement under this regulation is in addition to the entitlement under regulation 60.
- (2) A member who is on travel duty outside of Solomon Islands is entitled to the cost of essential medical services and cost of accommodation while receiving the essential medical services if:
 - (a) the member becomes critically ill or requires urgent medical attention; and
 - (b) the cost of essential medical services and cost of accommodation are not covered by the
- 3) A member who is on travel duty outside of Solomon Islands at the invitation of another country or a multilateral, international or regional organization is entitled to the cost of essential medical services and cost of accommodation while receiving the essential medical services not met by that country or organization if:
 - (a) the member becomes critically ill or requires urgent medical attention; and

Other charges outside Solomon Islands 195/20

Recoverable Charges 195/20

- (b) the cost of essential medical services and cost of accommodation are not covered by the health and medical arrangement.”

PART IX – MISCELLANEOUS

- | | | |
|---------|---|--|
| 67. | Members required to tour outside Honiara as Members of Special Select or Standing Committees appointed under Order 68 of the Standing Orders of the National Parliament shall receive touring allowance in accordance with Regulation 35. All costs associated with attendance at the said committee meetings shall be met from the Parliament Head of the estimates – Members of such committees during sittings shall be paid a sitting allowance at the rates as appear in Appendix A10. | Standing and Special Select Committee
LN 34/92
LN 30/95
LN 27/2015 |
| 68. (1) | The Prime Minister or any Minister who is to supervise responsibilities for another portfolio shall be entitled to an allowance at the rate of \$400 per day. | LN 162/2007
Minister extra Portfolio
LN 215/2004
LN 27/2015
LN 14/2016 |
| (2) | Any Minister acting in the Office of the Prime Minister under section 38(1) of the Constitution shall be entitled to an allowance at the rate of \$400 per day. | LN 27/2015 |
| (3) | A Member appointed as the Acting Chairman of any of the Parliamentary Standing Select Committees of Special Select Committees shall be paid at a rate of \$200 per day. | LN 27/2015 |
| (4) | The Deputy Speaker is entitled to \$350.00 a day when presiding at a sitting of Parliament. | |

69. Members will receive free headed paper and envelopes. Free service
Payments for postage, telegrams and service messages shall be the responsibility of Members. Taxation of allowances
LN 27/2015
LN 82/2019
- 70 (1) All allowances, benefits and other payments include all fringe benefits paid under these Regulations shall be tax free.

APPENDIX A

LN 36/1990
LN 66/1990
LN 34/1992
LN 56/1993
LN 30/1995
LN 45/1997
LN 59/2000
LN 215/2004
LN 55/2006
LN 162/2007
LN 23/2010
LN 17/2012
LN 30/2013
LN 27/2015
LN 195/2020

1. BASIC SALARY

LN.17/2012
LN 27/2015
LN25/2017
LN 82/2019

The following salaries shall be paid to the following-

(a)	Prime Minister.	\$307,919.52
(b)	Deputy Prime Minister.	\$277,740.17
(c)	Ministers, Leader of Opposition, Leader of Independent Group.	\$242,439.08
(d)	Deputy Speaker, Chairperson of the Government Caucus, Chairperson Of a Standing Committee of Parliament.	\$219,703.37
(e)	Members	\$198,809.83

2.	APPOINTMENT GRANT [Reg. 16]	
	Members	\$10,000
	Prime Minister, Deputy Prime Minister, Ministers, Leader of the Opposition, Leader of the Independent Group, Deputy Speaker, Chairman of the Government Caucus and Chairman of the Standing Committees of the Parliament shall in addition receive	\$10,000
3.	CLOTHING ALLOWANCE [Reg. 58]	LN 27/2015
	Members Clothing allowance	USD\$3,000 LN 195/2020
	Prime Minister, Deputy Prime Minister, Leader of the Opposition, Leader of the Independent Group, Ministers, Chairman of Government Caucus and Chairman of Standing Committees of the Parliament Clothing allowance	LN 27/2015 USD\$3,500
4.	MEAL ALLOWANCE [Reg. 10(4)]	LN 27/2015
	All Members of Parliament	\$200 daily
5.	LOCAL SUBSISTENCE ALLOWANCE [Reg.. 10(5)]	\$300 daily
6.	LOCAL TOURING ALLOWANCE [Reg. 35]	\$300 daily
7.	CONSTITUENCY ALLOWANCE [Reg. 9(2)]	Increase of \$8000 to all figures that appear in respect of “ZONES” LN 17/2012
	Zone 1	\$28,000
	TEMOTU PELE TEMOTU NENDE VATUD MALAITA OUTER ISLANDS	
	Zone 2	\$27,000
	EAST ARE ARE WEST ARE ARE SMALL MALAITA WEST MAKIRA	

CENTRAL MAKIRA
EAST MAKIRA
SOUTH CHOISEUL
NORTHWEST CHOISEUL
EAST CHOISEUL
ULAWA & UGI
SHORTLANDS
RENNELL & BELLONA

Zone 3

\$26,000

NORTH VELLA LA VELLA
SOUTH VELLA LA VELLA
RANONGA & SIMBO
NORTH NEW GEORGIA
SOUTH NEW GEORGIA, RENDOVA & TETEPARI
MAROVO
HOGRANO/KIA/HAVULEI
MARINGE/KOKOTA
GAO/BUGOTU
EAST KWAIO
WEST KWAIO
NGELLA
SAVO & RUSSELLS
SOUTH GUADALCANAL

Zone 4

\$26,000

GIZO & KOLOMBANGARA
WEST NEW GEORGIA & VONAVONA
NORTH MALAITA
EAST MALAITA
LAU/MBAELELEA
FATALEKA
CENTRAL KWARA'AE
WEST KWARA'AE
AOKE/LANGALANGA
NORTHEAST GUADALCANAL
WEST GUADALCANAL
EAST GUADALCANAL
EAST CENTRAL GUADALCANAL
NORTHWEST GUADALCANAL

CENTRAL GUADALCANAL
NORTH GUADALCANAL
BAEGU ASIFOLAE

Zone 5 **\$26,000**
WEST HONIARA
EAST HONIARA
CENTRAL HONIARA

8. SUBSISTENCE ALLOWANCE [OVERSEAS] [Reg. 51] LN 30/2013
To include lunch, dinner and incidental expenses – LN 27/2015

Prime Minister **US\$400**

Deputy Prime Minister, Ministers, Leader of **US\$350**
Opposition, Leader of the Independent Group,
Deputy Speaker, Chairman of the Government
Caucus and Chairman of the Standing Committees
of the Parliament

Members **US\$300**

NOTE:

When the Deputy Prime Minister travels overseas in place of the Prime Minister, he or she shall be paid the Prime Minister's rate of subsistence allowance.

9. TERMINAL GRANT (Reg. 11A) LN 30/2013
All Members **\$400,000**

10. MEMBERS OF PARLIAMENTARY STANDING LN 27/2015
SELECT COMMITTEES AND SPECIAL SELECT
COMMITTEES [Reg. 69]

(A) Standing Select Committee to be paid a daily rate of **\$400.00**

(B) Special Select Committees to be paid a daily rate of **\$400.00**

11. MEMBERS DISCRETIONARY FUND (Reg. 9) \$500,000 LN 27/2015

APPENDIX B

CONSTITUENCY DEVELOPMENT FUND

Application for Funding

1. Name of Community:
2. Name of Project:
3. Location:
 - (a) Ward:
 - (b) Zone:
 - (c) Village:
 - (d) Address:
4. Informant on Project (Description):
-
-
-
-

5. Supervisors:

Name: Position: Sign:

Name: Position: Sign:

6. Amount Requested:

7. Community Contribution:

8. Recommendation by Local Leader (Chiefs, Priests/Pastors, Area Council Member, Provincial Member:

.....

9. Endorsed/Not Endorsed by Constituency Development Committee:

Signed by Chairman (CDF): Date:

APPENDIX C

TY 84/1

APPLICATION FOR LOAN GUARANTEE
(Member of Parliament only)

To: Accountant General
Honiara

Applicant's Name (Block Capitals)

Address:
.....

Date:

I wish to apply for a guarantee for a loan of \$..... for
months from the Bank to purchase a
.....

2. (a) I have obtained the approval of the Bank for this loan and they have completed the certificate below.
 - (b) I attach a pro-forma invoice on suppliers agreement giving full details of times to be purchased.
 - (c) I attach a Work Certificate of Valuation and inspection (for second-hand purchases only).
 - (d) I attach a receipt cover note or insurance policy of comprehensive insurance cover for the whole period of the loan in the joint name of myself and the Accountant General.
 - (e) I attach herewith an authority in the standard form requesting you to pay my salary into the Bank granting the loan. I understand that this is irrevocable for the period of the loan.
3. I understand that interest and bank shares will be added to the amount of advance requested and the total sum will not exceed the amount specified Reg. 26.
 4. I understand that if I dispose off the item. I will immediately repay the loan in full and inform the Accountant General that I have done so.

Signed:
Certificate by Bank

I certify that subject to the issue of Government Guarantee, I have agreed to make a loan of \$ to Mr. for a period of months for the purpose described above.

BANK STAMP

Signed.....
For Bank

Honiara, Solomon Islands
Printed under the authority of the
Solomon Islands Government
Printed by Solomon Islands Printers Ltd.